

Green Building Practices Checklist for Small Renovations and Equipment Purchases

Incorporated into project plan (Y/N)	Item	Please describe how this item is incorporated into the proposed project. Please describe how the equipment will be maintained to ensure long-term efficiency of the project	Applicable Building Types			
Goal: Save energy in equipment use Small Equipment Purchases						
	Use ENERGY STAR® appliances		C	T	M	S
	Zone mechanical systems for more efficient heating and cooling		C	T		
	Use equipment without ozone-depleting refrigerants			T	M	
Goal: Save energy through passive design (small interior renovation projects)						
	Replace air conditioning with natural ventilation and passive cooling		C		M	S
	Use ceiling fans for comfort cooling and use a whole-building fan for night-time cooling		C	T	M	S
	Upgrade wall, floor and ceiling insulation to exceed minimum State requirements		C		M	S
	Stop air leakage at doors and windows		C		M	S
Goal: Creating healthy indoor environments (small interior design renovation projects, lighting upgrades)						
	Use recycled-content, formaldehyde-free fiberglass insulation, cellulose insulation, or other green insulation products		C	T	M	S
	Use low-or no-VOC carpets, furniture, particleboard and cabinetry		C	T	M	S

Incorporated into project plan (Y/N)	Item	Please describe how this item is incorporated into the proposed project. Please describe how the equipment will be maintained to ensure long-term efficiency of the project	Applicable Building Types			
	Use exposed concrete as a finished floor		C	T	M	S
	Use natural materials such as wool and sisal for carpets and wallcoverings		C	T	M	S
	Use sustainable materials for flooring, trim and interior surfaces		C	T	M	S
	Design lighting levels for actual use and use task lighting to reduce general lighting levels		C	T	M	S
	Use energy-efficient lamps and lighting fixtures		C	T	M	S
	Use lighting controls that save energy such as occupancy sensors		C	T	M	S
Goal: Support the market for recycled materials (interior design renovation projects)						
	Use recycled-content floor tile, carpets and pads, cabinets and countertops		C	T	M	S
Other (Please define below other proposed project items that are not included in the checklist but impact energy savings or indoor environmental quality)						
KEY	C-Commercial/Industrial	T-Tenant Improvement	M-Multi-family housing	S-Single-family housing		

