



## Hampton Roads Community Foundation

Inspiring Philanthropy. Changing Lives.

### **Sample Agreement Unrestricted Fund**

On this date, \_\_\_\_\_, 201\_, and with this agreement, \_\_\_\_\_ (“Donor”) makes an irrevocable gift of \_\_\_\_\_ to the Hampton Roads Community Foundation (“Foundation”), a 501(c)(3) organization authorized to receive and hold charitable funds in accordance with its charter and bylaws, which accepts that gift subject to the terms and conditions of this agreement. This gift [made in honor of, or in memory of \_\_\_\_\_ (optional)] is to be used to establish a permanent fund at the Foundation to be known as the \_\_\_\_\_ Fund (“Fund”). Additional contributions may be made by the Donor or others to the Fund to ensure its growth, subject to the Foundation’s gift and fund development policy and guidelines.

The Fund shall be administered by the Foundation subject to its Charter and Bylaws and the Board shall have absolute discretion and authority as to the distribution of grants from the Fund.

Annual grants from the Fund shall be determined under the policies of the Foundation in effect from time to time with respect to distributions from permanent funds.

#### Administrative Provisions

1. The Foundation shall have absolute authority and discretion as to the investment of the assets of the Fund.
2. All property and money in the Fund shall be the assets of the Foundation and may be co-mingled with other Foundation assets. The Foundation shall not be required to segregate the assets of the Fund for investment purposes, but the Foundation shall be required to maintain a separate accounting of the Fund on its books and records.
3. If the Foundation in good faith determines that any condition or restriction on which the Fund is held, including any condition or restriction provided for in this Agreement, has become, in effect, unnecessary, undesirable, impractical or incapable of fulfillment or is inconsistent with the charitable needs of the communities of southeastern Virginia, the Foundation is authorized to modify such condition or restriction.

4. The Fund is subject annually to a uniform and regular administrative contribution, which supports the Foundation’s community philanthropic activities.

**Hampton Roads Community Foundation**

**Donor**

By: \_\_\_\_\_  
Angelica D. Light, President & CEO

By: \_\_\_\_\_  
Name  
Address  
Phone Number