



INSTRUCTIONS FOR COMPLETING  
THE 2008 COVER SHEET

**THE COVER SHEET IS TO BE PRINTED ON ONE PAGE.**

Here are some helpful hints:

1. When filling out the form **DO NOT** use the enter button.
2. If you do push enter, use the BACKSPACE button to correct the error.
3. Please have your Chairman and CEO date, sign and print their names at the bottom of the form.

Thank you, and if you have any questions, please call 757-422-5249 or email [grants@vabeachfoundation.org](mailto:grants@vabeachfoundation.org) .